



MAYFIELD PREPARATORY SCHOOL
Believe it! Achieve it!

Mayfield Holiday Club – Christmas

October 2023

Dear Parents,

As promised, Mayfield is planning to provide a Holiday Club during the Christmas holiday. The club will take place on the week beginning Monday 18th December to Friday 22nd December.

Parents can choose which days their children attend Holiday Club either for the whole day from 8:30 am to 3:30 pm, or for a morning session from 8:30 am – 12:00 pm or an afternoon session from 12:00 pm – 3:30 pm, subject to availability. Extended Care is additionally available from 3:30 pm – 5:30 pm.

There will be morning, afternoon and lunch breaks (packed lunch and break time snack to be brought in by the children). A timetable of activities is enclosed, although there will be a degree of flexibility during the week.

The Mayfield Holiday club will be run as a non-profit making service, although a charge will have to be made in order to cover administrative costs, resources and payment for the supervising staff. There would also have to be sufficient numbers of pupils in order to achieve this. Charges will be as follows:

Whole day - £35.00 (8:30am – 3:30pm)	Morning or afternoon session - £20.00 (8:30am – 12:00pm) or (12:00pm – 3:30pm)	Extended care - £5.00 per hour (3.30pm – 4.30pm and 4:30pm – 5:30pm)
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Please click on the link <https://forms.office.com/e/E32wpSfTBs> to indicate which sessions you would like your child or children to attend **by Monday 4th December**.

Provided that the required sessions are available, parents will then be invoiced and payment will be required in advance via ParentPay. Please note that there will be no refund in the event of your cancellation after the deadline for payment has passed.

Parents will also be asked to provide emergency contact details and sign the Mayfield Holiday Club agreement, just as required for the Before and After School Clubs.

Thank you for your continued support.

Yours sincerely,

M. Draper
Headmaster

	MORNING SESSION 8.30am – 12.00pm		AFTERNOON SESSION 12.00 – 3.30pm	EXTENDED CARE 3.30 – 5.30pm
	8.30am – 12.00pm	LUNCHTIME 12.00 – 1.00pm	12.00 – 3.30pm	3.30 – 5.30pm
MONDAY 18 th December	Art and crafts Tabletop games PE	Lunch & outdoor play	Christmas movie Christmas activities	Snack Art and crafts games
TUESDAY 19 th December	Art and crafts Tabletop games PE	Lunch & outdoor play	Christmas movie Christmas activities	Snack Art and crafts games
WEDNESDAY 20 th December	Art and crafts Tabletop games PE	Lunch & outdoor play	Christmas movie Christmas activities	Snack Art and crafts games
THURSDAY 21 st December	Art and crafts Tabletop games PE	Lunch & outdoor play	Christmas movie Christmas activities	Snack Art and crafts games
FRIDAY 22 nd December	Christmas Party Party games	Lunch & outdoor play	Christmas Party Party games	Snack Art and crafts games
